



Date: 27-08-2025

Circular No- QCS/2025/188

Dear Parents,

This is to inform you that the **Half Yearly Assessment for Grades III to IX** are scheduled to commence on **Monday, 1st September 2025**. Exam schedule, computer practical date-sheet and revision schedule has been shared on the class broadcast group on 18th August 2025.

Kindly take note of the **school timings** that will be observed during the examination period.

Grade	School Timings
Nursery- KG	8:30 am – 12:30 pm Regular school timings.
Grade- I – II	8:30 am – 2:10 pm Regular school timings.
Grade- III- IX	8:30 am – 12:30 pm

Kindly note the general instructions:

1. The days other than Exam day, will be preparatory off for the students of grade III to IX.
2. Students must report to school on time and must be present on the day of examination.
3. Students must carry their own stationery. Borrowing or lending is strictly prohibited.
4. Smart watches, calculators, and other electronic gadgets are not allowed.
5. 10 minutes of reading time will be given before the examination. Students must read the question paper thoroughly.
6. Answers must be written neatly and legibly.
7. Rough work must be done only in the space provided in the answer sheet.
8. Students must maintain silence and discipline at all times.
9. Any unfair means or misconduct will result in strict disciplinary action.

• **Transport Users:**

The transport coordinator will communicate the updated pick-up and drop-off times in the respective transport groups. Please have your ward picked up and dropped up as per the new timings. For any query or support, you can contact the Route attendant or the Transport In charge.

Regards

Ms. Sandhya Kumaria
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